



Village of Nassau Master Plan Update Committee

Committee Meeting: December 05, 2013

Meeting Minutes

Meeting was called to order at approximately 7:00 pm.

Public Comment

None

Review of Minutes from Nov 7, 2013 meeting

There were no comments.

Village Board Liaison's Report

The Village of Nassau Master Plan Update Committee is now officially established. The committee has three years to submit a final draft of the new Master Plan to the Village Board.

Project Timeline

Josh updated the timeline distributed last month to add steps related to SEQ. It was recommended that the timeline be presented in Gantt Chart form on the Village website.

Survey Subcommittee

A complete list of survey questions was prepared and distributed for review by the Committee. (See attached file.)

Means of conducting survey was discussed. Distributing with water bill and conducting in person via door-to-door interviews were suggested.

Methods for publicizing the upcoming survey were discussed; the following were suggested: flyers, announcements at religious institutions, posting at post office, posting at Stewarts, posting at the Library, announcement in advertiser, announcement in Village Green, posting on Beautification Committee sign.

The issue regarding whether to target each household or each adult citizen in the Village is more appropriate was raised but not resolved.

Preparation for Public Meeting in February 2014

- Data and Information to Present to the Public to Solicit Feedback (attached)
- Survey
- Recommendations from 1993 Master Plan that were Implemented or Addressed (attached)

Sources of Data

Committee needs to define sources for various data needed. The survey was identified as a vehicle for compiling some necessary data.

Adjournment

The meeting was adjourned at approximately 7:45 pm.