



Village of Nassau Master Plan Update Committee

Committee Meeting: October 17, 2013

Meeting Minutes

Meeting was called to order at approximately 7:00 pm.

Public Comment

None

Village Board Liaison's Report

Nothing to report.

Potential Consultant/Volunteer

Adam Schnell, a recent graduate in a masters degree program in urban regional planning, attended the committee meeting, provided a list of "Questions, Statements and Concerns" (see Annex A) and actively contributed to the meeting. He provided the following recommendations:

- Master Plan should include a summary of village history, current state, vision statement and goals and objectives for the future. Strategic plan
- If the intent is to use the Master Plan as a guiding document for zoning it should be so stated therein.
- Keep the Master Plan succinct
- Solicit public input using venues such as widely attended public events, churches, etc.
- Develop alternative visions based on people's input
- Solicit input on alternatives
- Assure that proper process is followed especially if any land use/zoning changes are recommended
- Add village attorney to mailing list. David Gruenberg is the Village Attorney. His email is dgruenbg@nycap.rr.com
- Include recommendations and proposed means of implementing them in the Master Plan.
- Keep the Master Plan positive.
- Acknowledge accomplishments achieved since the release of the current Master Plan.

- Employ a SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis.

It was also acknowledged that this committee should present to the Village Board a proposal to bring on a volunteer consultant (including his credentials)

Master Plan Review

General content and style issues:

- In general, update statistical data tables to show data from 1993 plan, current data and deltas.
- Keep recommendations positive and not overly specific.

Land Use Section

- Abandoned homes was not an issue addressed in 1993 Master Plan, but should be now.
- Recast recommendation as encouraging owner-occupied residences rather than encouraging single-family residences.
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Committee Questions/New Business

Tom McMahon will compile a list of statistics referenced in the current Master Plan and identify sources thereof. This list will then be evaluated for comprehensiveness and used to assign attainment of updated statistics to various committee members.

Each committee member will document any additional issues that should be addressed by the Master Plan and send to [Tom McMahon](#) for distribution to the committee.

Each committee member will document the data that should be presented to the public to solicit feedback and send to [Tom McMahon](#) for distribution to the committee.

Committee members who participated in the preparation of the current Master Plan are asked to identify those recommendations made in the 1993 Master Plan that have been accomplished.

Next meeting to be held on Nov 7, 2013 at 7:00 pm in the library.

Public Comment

None.

Adjournment

The meeting was adjourned at approximately 9:00 pm.