



Village of Nassau Master Plan Update Committee

Committee Meeting: November 07, 2013

Meeting Minutes

Meeting was called to order at approximately 7:00 pm.

Public Comment

None

Review of Minutes from 10-17 meeting

There were no comments. Any comments may be made after the meeting to amend the minutes as necessary.

Village Board Liaison's Report

Nothing to report.

Adam Schnell's "Scope of Work"

In recognition of the importance of following a sound process, Josh proposed that the role of process advisor be included in Adam Schnell's "scope of work."

Public Participation/Master Plan Process

It was acknowledged that, to the extent that it has the potential to impact land use decisions, the Master Plan will be subject to the State Environmental Quality Review (SEQR).

Josh proposed that the process of updating the Village Master Plan incorporate the development of a survey, seek funds from the Village Board to mail the survey out, conduct a public meeting to seek further public input, then prepare a first draft of the master plan including a draft EIS, present the draft master plan to the public and solicit feedback, incorporate feedback in a final draft of the plan, then submit the final draft of the plan to the Village Board. This proposal was agreed upon by the Committee.

The first step in this process will be to develop an overall plan/schedule for soliciting public input and present that plan to the Village Board for approval.

In parallel, it was agreed to create a subcommittee to develop the survey. The following were identified as primary inputs for survey development:

- survey used for the development of the 1993 Master Plan,
- the list of issues identified during the brainstorming session of the October 3, 2013 meeting,
- the list of suggested items to add to the list of issues to address in the Master Plan included with the October 17, 2013 meeting minutes and
- surveys created by other municipalities for the same purpose.

The following committee members volunteered to participate on the survey preparation subcommittee: Sue Forte, Robert Valenty, Josh Clague, Mark Thaler. Guy Forte will act as subcommittee adviser.

The preliminary timeline for development of the survey is: First draft in one month; final draft in one to two additional months.

The Survey Preparation Subcommittee will meeting Thurs, Nov 21 at 7:00, location TBD.

Committee Questions/New Business

Next meeting Dec 5 at 7:00pm at the Village Hall

Public Comment

None.

Adjournment

The meeting was adjourned at approximately 8:00 pm.