



Village of Nassau Master Plan Update Committee

Committee Meeting: January 30, 2014

Meeting Minutes

Meeting was called to order at approximately 7:00 pm.

Public Comment

None

Review of Minutes from Dec 19, 2013 meeting

There were no comments.

Village Board Liaison's Report

Budget development for the next fiscal year is currently in process. If the committee needs any funding, it would be best to request it before Feb 26.

Logistics of Survey Delivery and Collection

Targets for survey:

- Property owner residents
- Property owner non-residents
- Residents who are not property owners
- Business operators
- Town of Nassau
- Library
- Churches
- School
- Nassau Hose Company

Means of identifying targets:

- Property owners – water bill
- Renters – need to generate list. County identified as source

- Business operators – water bill + hand delivery to those businesses not owner operated

Delivery modes:

- Water bill (surveys will be excluded from water bills for properties outside the village)
- On line survey on Village website

Communication of survey:

Two public meetings will be conducted to communicate the master plan update effort and the survey being conducted to garner input from village citizens to the process. It was agreed that Village Hall would be the most appropriate location for these public meetings but other locations, including the Ambulance building and local churches would be satisfactory if Village Hall is not available. The following dates were selected for conducting the public meetings:

- April 10, 2014
- April 22, 2014 (with April 21 as a back-up if venue cannot be secured)

Announcements will also be published in the Advertiser with targeted publication dates between late March and April 30.

Issues:

- Residents in illegal residential units should not be recognized by delivery of the survey thereto as that could be construed as condoning the illegal residences and thereby interfere with subsequent enforcement of applicable zoning regulations.

Bob took the action to reproduce the survey.

Survey will be presented to the village board at the next board meeting of Feb 12, 2014 and any comments will be requested no later than Feb 26, 2014.

Survey revision action identified:

Add question to survey to identify business and organization operators

Committee Questions/New Business

None.

Public Comment

None

Adjournment

The meeting was adjourned at approximately 8:10 pm.