



## **Village of Nassau Master Plan Update Committee**

**Committee Meeting: September 4, 2014**

### **Meeting Minutes**

Meeting was called to order at approximately 7:10 pm. The following committee members were in attendance: Tim Dormady, Susan Forte, Guy Forte, Josh Clague, Bob Valenty, Lori Clark, Tom McMahon.

A moment of silence was observed for Jerry Uhr.

#### **Public Comment**

None

#### **Review of Minutes from June 26, 2014 meeting**

The minutes were approved with corrections.

#### **Village Board Liaison's Report**

None.

#### **Review of Issues Raised at Meeting with Business Owners**

Tom and Terry Mooney were the only business owners in attendance at the meeting with business owners. One issue that was identified was the cost of water. The water usage from business to business is presumed to be highly variable and commercial properties are charged a flat fee based on the size of the business. There appears to be a prevalent perception of inequity in the commercial water rates. This is an issue that should be addressed in the master plan.

A healthy business environment will attract more good businesses.

The committee agreed that focusing one primary initiative (or a select few key initiatives) to improve the business environment would be the best approach for the village to take to foster a healthy business environment. Parking is seen as just such a key issue to address. This will be a key focal point of the master plan.

### **Review of Meeting held with the Planning Commission**

Guy and Josh recently met with representatives of the Capital District Regional Planning Commission. They felt that we have taken the right steps so far. They were impressed by the survey. They recommend that we have one more meeting with the public before beginning the drafting of the plan. The process they recommend is to first conduct public meetings to identify issues and then to conduct a second round of public meetings to identify goals and objectives.

### **Next Steps**

The committee members agreed that it would not be productive to conduct another public meeting before creating an outline and/or draft of the plan. The committee should now be evaluating the results of the survey and the public meetings that have been conducted and commence with constructing an outline for the plan. Josh will redistribute to the committee examples of master plans of other municipalities for use as a reference.

It was determined that it might be appropriate for the committee to write a letter to the Village Board regarding key issues identified (e.g., parking) that we intend to address in the master plan to encourage the Board to take the necessary actions, while the master planning proceeds, to prepare a Consolidated Funding Application for a Community Development grant consistent with the intended final draft of the new master plan.

### **Public Comment**

None.

### **Adjournment**

The meeting was adjourned at approximately 8:20 pm.