



VILLAGE OF NASSAU

CODE ENFORCEMENT COMPLAINT FORM

INSTRUCTIONS:

Please provide as much information as possible. A link to the Village of Nassau Code is available on the Village website for your use. We accept anonymous complaints, but it may delay our work if we have questions and can't follow up with you. If we don't know who you are, we can't acknowledge your concern, or let you know if we're already working on the issue. Call the Village Clerk's Office and leave a message for the Code Enforcement Officers if you need assistance or would like to discuss your concern before submitting a complaint.

Date: _____

Describe the issue as fully as possible. Include details concerning the potential impact to public health, safety, or welfare: (attach additional pages if needed)

Which section of Village code is being violated: _____

Address of the property of concern: _____

Name of the property owner (if known): _____

Contact information for the property owner (if known): _____

Your name & address (optional): _____

Your telephone (optional): _____

Signature (optional): _____

To submit this complaint, mail or fax to the address below, or place it in the drop box at Village Hall.

**VILLAGE OF NASSAU
BUILDING & CODES DEPT
40 MALDEN STREET - P.O. BOX 452
NASSAU, NEW YORK 12123
Telephone (518) 766-3044 Fax: (518) 766-2939**