

VILLAGE OF NASSAU RESPONSE TO COVID-19

In order to remain healthy and safe as this COVID-19 Pandemic makes its way through the population the Department of Health recommends the following action be taken by our citizens.

- Remain at home and away from other people as much as possible.
- Keep your hands clean by washing them for a minimum of 20 seconds regularly.
- Do not touch you face as the virus enters the respiratory system through the eyes, nose and mouth.
- Disinfect commonly touched items in your home such as flat surfaces, door handles and light switches.
- If you experience a fever, cough and difficulty breathing, contact your doctor and ask him to make an appointment for you to be tested. **Do not go to the hospital to be tested without an appointment.**
- If you must go out, to the store, doctor, post office, etc., keep a safe distance between yourself and others (minimum 6 ft.) at all times.

The Village Board is fully prepared to take all necessary steps to protect the health and well-being of Village residents and guests. While the Pandemic situation is evolving, the following statements outline the conduct of Village related business at this time.

SCHEDULED VILLAGE MEETINGS AND PUBLIC HEARINGS

While the Governor has addressed reducing meeting density and workforce reduction, he has not suspended the requirements for scheduled meetings and public hearings under the Open Meetings Law required to pay village expenses or adopt a budget. Therefore, at this time the Village will continue to operate its normal meeting schedule and provide essential services, as the situation evolves.

- Any person who is suffering any illness should refrain from attending Public Meetings or Hearings.
- Persons who are susceptible to being adversely affected by the COVID-19 virus including the elderly, persons with compromised immune systems, and persons with underlying chronic conditions should refrain from attending Public Meetings or Hearings.
- Persons unable to attend a Public Meeting or Hearing but would like to voice their concern or comments may submit their comments or concerns in writing by dropping them in the drop box at the Village Hall or via email to clerk@villageofnassau.org.
- Scheduled Village Meetings and Public Hearings will continue as scheduled based on the necessity of conducting such business. Should any meeting be cancelled, an email blast

will be sent out notifying residents of the cancellation. To stay informed please sign up for our email blast notification on the Village web site, www.villageofnassau.org.

- All Public meetings and hearings shall limit the number of people in attendance to comply with the recommended minimum safe distance between persons (6 Ft.)
- A recording of the meeting shall be available on the Village web site, www.villageofnassau.org. Recording will be posted as soon as reasonably possible after the meeting.

VILLAGE CLERK

- The Village office will remain open M-F 8:00am-12:00pm with reduced staff.
- Residents with business with the Village Clerk should call (518) 766-3044 ext. 0 for an appointment. All “in person” business will be transacted through the Village Clerk’s office window.

VILLAGE COURT

- Village Court is suspended until further notice, and the Court Clerk’s office will be closed to “in person” business until further notice.
- If you have business before the court you may reach the Court Clerk at (518) 766-3044 ext. 1 to leave a message, or via email at courtclerk@villageofnassau.org.
- **Do not come to the Village Hall in person as there will be no one there to assist you.**
- You will be contacted by mail at the conclusion of the current emergency with a new court date.

USE OF THE VILLAGE HALL BY COMMUNITY GROUPS

- Use of the Village Hall for any purpose other than conducting Village business shall be prohibited until further notice.